

~~CONFIDENTIAL~~

UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF WASHINGTON

CASE MANAGEMENT/ELECTRONIC CASE FILES SYSTEM (CM/ECF)  
**ATTORNEY REGISTRATION FORM**

*\*Attorneys must be admitted to the Eastern District of Washington prior to application.*

First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Firm/ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

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Primary e-mail address: \_\_\_\_\_

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HTML for Netscape, ISP Mail service, i.e., AOL, Hotmail, Yahoo, etc.

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Other (please list) \_\_\_\_\_

I am admitted to practice in the Eastern District of Washington: Yes No

I am an active member in good standing: WSBA Other \_\_\_\_\_

I am a registered ECF filer in other districts.

No Yes (List primary district) \_\_\_\_\_

I have received ECF training in the Eastern District of Washington.

No Yes

\*Limited claims filer access is available to those attorneys who are not admitted.

**PLEASE ALLOW 24 HOURS TO PROCESS YOUR APPLICATION**

I have read, understand, and agree to the following:

1. This access is for use only in cases filed in the U.S. Bankruptcy Court for the Eastern District of Washington.
2. Rule 9011 of the Federal Rules of Bankruptcy Procedure (FRBP) requires that every pleading, motion, and other paper (except lists, schedules, statements or amendments thereto) filed with the Court be signed by at least one attorney of record or, if the party is not represented by an attorney, by the party. The unique password issued to a participant identifies that participant to the Court each time he or she logs onto the CM/ECF System. The use of a participant's password constitutes the signature for the purposes of FRBP 9011 on any document or pleading filed electronically using that participant's password. Therefore, a participant must protect and secure the password issued by the Court. If there is any reason to suspect the password has been compromised, it is the duty of the participant to immediately change his or her password through the "Utilities" menu in the CM/ECF system.
3. My signature on this registration form constitutes a request and consent to receive notice, service of pleadings, and other papers by electronic transmission where notice, service of pleadings, and other papers is otherwise permitted by first-class mail.
4. I will adhere to all of the rules and regulations in the Local Bankruptcy Rules for the Eastern District of Washington; General Orders; Administrative Procedures for Electronic Filing, Signing, and Verification of Documents; and Technical Standards for Electronically-Filed Documents currently in effect, and any changes or additions that may be made to such items. The Court may periodically post announcements and updates to the Court's website that are pertinent to CM/ECF practice.
5. I assume all responsibility and liability for the payment of all applicable filing fees due at the time a document is electronically filed.
6. I will maintain and update my contact account information in the ECF system, including my name, law firm or agency, address, telephone number, fax number, and e-mail addresses.

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Date

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Print or type name of applicant

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Applicant's Signature\*

NOTE: A *PACER* account is necessary for access to files and documents. Register for a *PACER* account either online at <http://pacer.psc.uscourts.gov>, or by calling 1-800-676-6856.

For the quickest response, send completed registration form to:  
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If it is not possible to e-mail the form, it can also be mailed to:

*U.S. Bankruptcy Court, Eastern District of WA, CM/ECF Registration, P.O. Box 2164, Spokane, WA 99210-2164*

*\*No electronic signatures will be accepted. Please sign conventionally and submit by mail, fax, or as a scanned attachment to e-mail.*